

Dear Parent/Carer,

The Poplar Adolescent Unit – Education Management Committee

The Poplar Adolescent Unit - Education Centre is commissioned by Essex County Council who have a responsibility for the educational provision at Poplar Adolescent Unit. The Management Committee has an important role to play in monitoring the quality of provisions for all the Young People who are inpatients on the Adolescent Ward.

The Management Committee consists of the following people:

- The Chair
- Community member/s
- Local Authority member/s
- Parent representative/s
- Staff representative/s

The Management Committee has a strategic plan to ensure that the Education Unit evaluates its practice. The Committee also monitors progress and makes sure that policies are implemented effectively and agreed targets are met or exceeded.

We work closely with the Head of Education, who has direct responsibility for the leadership and management of the provision on a day to day basis. At all Management Committee meetings the Head of Education feeds back to the Committee on all aspects of the service, and ensures that your views are listened to and acted upon.

A Key Teacher will be allocated to your child and will contact you on a regular basis to seek your views on the quality of provision that the unit is delivering. As an integral part of our role, we also regularly visit the Centre to seek the views of staff and pupils.

We very much welcome your opinions, and if you are interested in joining the Committee in the future, we would be very pleased to hear from you. If you need further advice or information, please feel free to contact Val Scott (Head of Education) on 01702 538138.

Yours faithfully

Chair of Poplar Adolescent Unit – Education Management Committee

<http://www.poplaradolescentunit.essex.sch.uk/Information/Management-Committee/>